

## Media & Tech Intern (Volunteer | Internship/Practicum Credit Eligible)

**Classification:** Part-time, volunteer (ideal for internship/practicum hours)

**Time Commitment:** ~8–12 hours/week (may be aligned to your academic requirements)

**Duration:** 3-month terms (based on project timelines)

**Reports To:** Communications Director

**Location:** Hybrid (role/project dependent)

### Position Overview

The Media & Tech Intern is a volunteer contributor who applies their skills to media and technology projects that accelerate the mission of No Regrets Men's Ministry. This internship fits a student seeking ministry and/or technology internship hours while growing in capability, confidence, and calling through practical, hands-on work. You'll work on projects with clear expectations, collaborate with internal stakeholders, and help create repeatable systems that strengthen how we communicate and operate.

**Key Responsibilities** - Depending on your skillset and current priorities, you may

- Support media and technology initiatives from idea to completion—helping move projects through planning, implementation, iteration, and delivery.
- Collaborate with multiple project owners and stakeholders, communicating clearly and proactively.
- Manage time well, set goals, and deliver on agreed-upon deadlines.
- Identify opportunities where the ministry can grow its effectiveness and presence through smart, practical technology and media improvements.

### Projects (may include and are not limited to)

- Helping develop communication templates and follow-up processes for mass communication through Mailchimp and social media.
- Researching software and hardware tools that improve quality and efficiency.
- Helping simplify workflows for online collaboration.
- Designing and setting up a mobile video podcast rig/workflow.
- Helping migrate data from one platform to another.
- Drafting and standardizing “blueprints” (repeatable playbooks/checklists) for recurring processes (e.g., podcasts, meeting setups).
- Researching trends among larger broadcast-based conferences and identifying learnings we can apply.
- Developing localized men's ministry research tools.
- Supporting search engine optimization (SEO) efforts for the ministry.

**Desired Qualifications** - We're looking for someone who brings both mission alignment and dependable execution

- Love for Jesus, the Church, and a passion for No Regrets Men's Ministry.
- A growth mindset and curiosity about the ever-changing media and technology landscape.
- Strong time management and follow-through; able to set and meet deadlines.
- Ability to collaborate with multiple stakeholders and project owners.
- Team-oriented, willing to work with others toward shared goals.
- Ability to carry projects from ideation and execution through refinement and completion.
- Demonstrated initiative and healthy celebration of progress and wins. **(continued)**

### Helpful Skills

- Video recording and editing
- Audio editing
- Social media engagement
- Using AI tools to support creativity and task execution—especially for repeatable processes

### What to Expect From Us

- Clear expectations and healthy boundaries.
- A work environment that inspires and challenges you to be the best follower of Jesus you can be.
- A leadership team that trusts you.
- Coaching and support for your God-given calling.
- Training and equipping on the tools, resources, and platforms needed for the role.
- An atmosphere of honesty, fun, grace, and truth.

### To apply: Email [mhaffner@noregretsmen.org](mailto:mhaffner@noregretsmen.org) with

- A short intro (why this role / what you hope to learn)
- Resume (or LinkedIn)
- Any portfolio links (optional but helpful: video/audio samples, social content, templates, etc.)